



Glasgow JSEC Meeting Minutes  
10/8/13- Glasgow Job Service

**ATTENDENCE:** **Stacey Amundson**-City of Glasgow, **Shawn Andersyn**- Job Service Manager; **Sue Dalbey**-JSEC Coordinator; **Georgie Kulczyk**-Valley View; **Kim Brooks**-First Community Bank; **Char Arneson**- Nemont Manor; **Mary Campbell** – FMDH

**ABSENT:** **Jill Page**-Glasgow High School; **Vicki Delger**-Nemont Communications; **Nanci Schoenfelder**-Glasgow Implement; **Jackie Dowell**-Albertsons; **Don Britton**-National Weather Service; **Betty Stone**-Cottonwood Inn; **Amber Swindler**-Prairie Ridge

**Call to Order:** The meeting was called to order by Chairman Georgie.

**MINUTES:** The minutes were reviewed and noted that the Current Total Assets listed for September 10 was incorrect: value should be \$4,317.39.

**TREASURER'S REPORT:** Kim provided a detailed treasurer's report showing a balance of \$4,138.54. Expenses included \$178.85 for the crucial conversations seminar books offered by Job Service to the JSEC members.

**OLD BUSINESS:**

- **Veterans Stand Down Event** –Job Service Staff felt this was a success held in Poplar on September 14. Over 129 veterans were served; another 70 family members attended; 27 indicated they were homeless or needed housing assistance. Twenty service providers were on hand; another 14 employers were recruiting at the adjoining Job Fair. Fort Peck Tribes organized a meaningful opening ceremony.
- **Crucial Conversations Workshop** – This workshop was held October 3, 8:30 to 4:30 for JSEC members and employees. JSEC supplied the books. Trainer was Tim Robbins, Supervisor for the Region 4 Job Service area. Twenty-two students signed up; twenty attended. Feedback was positive. Sue provided certificates to those who needed them.
- **Scholarships – Committee: Stacey, Mary, Georgie.** Sue will draft a new letter and circulate it to the committee for editing. That should go to employers in October soliciting funds for the scholarship.
- **Fall Seminar for Employers - Committee: Sue, Char, Mary.** The topic of choice is using the web and social media to market your business. Sue shared the five leads

she had for speakers. The group agreed for her to move forward with the one that seems available, cost effective and the best fit, as she gained more information.

Contacts to date included:

- |                   |                    |               |          |
|-------------------|--------------------|---------------|----------|
| • Maria Ferre     | Visual Grease      | Bozeman       | 539-5507 |
| • Jessica Baldwin |                    | Billings      | 860-1659 |
| • Jan Stoddard    | WYyellowstone TBID | WYyellowstone | 640-0482 |
| • Vicky Soderberg | Cygnnet Strategies | Helena        | 227-1213 |
| • Mike Marshall   | Zee Creative       | Billings      | 259-6730 |
- **Press:** the group agreed that advertising seemed best spent locally due to past experience with poor attendance from outside of Valley County. Press Releases are worthwhile in the surrounding areas. Include radio, Community Corner, and Valley Happenings.
  - Sue will coordinate a date with the speaker and facility availability. Ticket price will be \$40-45. Will also allow registration at the door.

**NEW BUSINESS:**

none

**DISCUSSION:**

- Stacey shared that the Friends of the Library Book Sale was a success raising \$500. The new Librarian is great and has some good ideas.

Meeting adjourned.

**NEXT MEETING:**

November 13, 2013 at 8 am

Job Service Conference Room

☺ coffee provided ☺